



## JOURNAL OF DEPOPULATION AND RURAL DEVELOPMENT STUDIES

### GUIDE FOR AUTHORS (January 2020)

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## 1. LANGUAGES, LENGTH AND STRUCTURE

### 1.1. Extension

The paper should be between **6.000 and 8.000 words** long (including footnotes, tables, figures, abstracts and references). Papers that do not meet this requirement will be automatically rejected.

### 1.2. Languages

Papers whose main body is in Spanish or English are accepted. In the first case, they must be written in correct Spanish, without twists, expressions or grammatical constructions of certain countries or regions. In the second case, the text will be adapted to the requirements of British English. Articles may be rejected if they do not adequately respect this requirement.

When monetary amounts are used, these must be expressed in Euros (€) (and if applicable, national currency).

### 1.3. Structure

Research papers must demonstrate a clear advance in scientific knowledge.

The structure of the papers must contain the following sections:

- **Title, key ideas, key words and summary:**
  - a) The title of the paper should be presented in Spanish/English or English/Spanish, as short as possible (max. 20 words) and indicating, if appropriate, at the end, the country or countries where the research takes place.
  - b) Between 3 and 5 highlights, in English and Spanish (max. 15 words each).
  - c) Key words of the text in English/Spanish or Spanish/English (from 3 to 5) (these should not already be included in the title of the article).
  - d) Abstracts in Spanish/English or English/Spanish. The maximum length is 200 words, and must include the justification and objective of the research, the methodology, the main results and conclusions.
- **The contents** of the article itself will be in accordance with the following sections:
  - a) **Introduction and justification.** The problem or topics and the interest in studying them must be clearly stated, conceptualised and justified, followed by the clear formulation of one or more research questions, as working hypotheses.
  - b) **Theoretical-conceptual bases.** Based on the hypotheses or research questions, the relevant theoretical-conceptual contributions in the national and international literature, on which the research is based, must be raised.
  - c) **Objectives, methodology and sources, areas or case studies.** Bearing in mind these conceptual bases, clear objectives, an appropriate methodology to achieve them, and the sources of information for all this must be established. In this section, the areas or case studies in which the research is carried out should be presented, justifying their suitability and/or relevance for the research.

- d) **Results.** These must be presented clearly and concisely, without being mixed up with the following section.
- e) **Discussion.** This section is especially important in that, based on the results obtained, the research questions or hypotheses must be answered and interpreted in the light of the theoretical-conceptual bases extracted from the relevant national and international literature.
- f) **Conclusions.** These are not a simple summary of the results. They should serve to present a final, very global impression of the aspects that have been analysed, as well as to transmit the implications of the research carried out in a broader context, demonstrating the real importance of the findings, in a scientific and/or applied perspective.
- g) **Future orientations.** Brief insights should be introduced on what new perspectives, approaches, methodologies, data sources, areas of study, etc., should be taken into consideration to continue and advance the research or field of research.

This structure must be respected in its integrity, with the possibility of rejecting those manuscripts that do not conform to it. Authors are invited to use the template available on the journal's website.

Consequently, it is very important for authors to bear in mind that papers submitted to AGER are particularly valued for their **interpretative-explanatory character**, as opposed to their purely descriptive character, hence the importance of the discussion section.

## 2. DECLARATION OF AUTHORITY AND INFORMATION ON THE ARTICLE AND THE AUTHORS

### 2.1. Authorship

In accordance with international standards, AGER considers that in order to be considered the author of a paper, the following two requirements must be accomplished:

- a) Make a substantial contribution either to the conception or design of the paper, or to the acquisition, analysis and interpretation of the data needed for the research.
- b) Write the work (in its entirety or in its major part), or review it critically, contributing significantly to an important intellectual content.

Therefore, those who have contributed to the paper, but do not meet both requirements, should not be listed as authors of it, but should be included in the acknowledgements.

In this context, and for the purpose of greater transparency regarding the true contributions of the different authors, AGER uses and adheres to the CRediT system ([Contributors Roles Taxonomy](#)). Therefore, since January 2020, for each paper with more than one author, the contribution of each of them is collected and published. A [template is available on AGER's website](#), with precise instructions, which must be sent together with the paper and the rest of the documents.

The identification of the authors must appear on the first page of the text. To do this, the following must be indicated: the name(s), address(es) and institution(s) to which the author(s) belong, and the highest academic rank attained by each author to date, indicating also the e-mail address to which the editorial board's reply must be sent. In addition to

these data, it is highly recommended to attach the ORCID code of each author after their e-mail.

## **2.2. Declaration of authorship**

It is mandatory to send the “[Authorship declaration](#)” (in PDF, also available on the website of the journal), along with the text of the article.

## **2.3. Acknowledgements and sources of funding**

At the end of the paper, acknowledgments should be included, if necessary, recognising the work of institutions and individuals who are not the authors of the research, e.g. who have contributed to obtaining information, access to areas of study, review of the manuscript and similar tasks not directly related to the research.

If the research has received financial support, this should be mentioned and acknowledged by providing the corresponding project code or grant. In this case, the section on Fees must be taken into account.

Finally, potential conflicts of interest should be declared.

## **3. SUGGESTION OF POTENTIAL REVIEWERS**

Authors may suggest up to five potential reviewers. Of these, a maximum of two may be experts from the same country, but not from the same institution or previous scientific collaboration. The remaining three must necessarily be experts from other countries, and the fact of not having had previous scientific collaboration must also be observed. The name of each reviewer, the institution to which they belong, their e-mail address and links to web pages with relevant information on their CV will be included.

This proposal does not imply any commitment on the part of AGER to use such potential reviewers.

The list of potential evaluators will appear on page 2 (authors are invited to use the template available in the journal’s web page).

## **4. TEXT**

The text of the article will be sent in a single document that includes tables and figures, references, abstracts and footnotes of figures in word processor (.doc / .docx / .odt / .rtf). You will differentiate a first page relating to the title and authorship, a second, which will include the data of the five potential reviewers, and the rest of the document (which will begin independently on the third page). So, you have to take into account that:

On page number three or, just in case, number two (if authors have not suggested potential reviewers), and actually the beginning of the main document, the following information will appear:

The main document should not contain any information that would allow the identification of the authors of the work. In the event that the author has previous contributions on the subject cited in the text and must be subsequently referenced, during

the evaluation process they should be anonymized until the peer review process eventually passes. Therefore, only AUTHOR-1, AUTHOR-2, etc., will be placed. Non-anonymized articles will be rejected. Likewise, any metadata that may allow the identification of an author should be removed from the properties of the document.

The general format will have an A4 page size (3 cm in all margins), simple spacing, full justification and Times New Roman font, 12 points size, except for the title of the article (14 points) and footnotes, tables or figures (10 points). Paragraphs will not bleed and the separation between them shall be one space. Headings must be numerical (example: 2, 2.1., 2.1.1.). The editors are responsible for page numbering.

The title indicated on the first page will be presented again, with the same characteristics: concise, with a maximum of 20 words, avoiding abbreviations. The title should be written in capital letters.

All epigraphs shall be ranked without bleeding and in accordance with the following guidelines: Arabic numerals in capital letters and bold (12 points) [**1. CAPITAL LETTERS**] Tables and figures should be inserted into the document and placed at the top of the corresponding page.

## 5. EXTENDED SUMMARY

For papers written in Spanish, and which have been accepted for publication from January 2020, **it will be compulsory to add an "extended abstract" in English** (which does not replace the previous one). This must respond to the following structure: 1) Introduction and justification; 2) Objectives, methodology and sources; 3) Results; 4) Discussion; 5) Conclusions and 6) next steps. The length will be between 1.000 and 1.500 words.

This extended summary will be reviewed by a professional native speaker translator. If the he/she considers it to be correct, the publication process will continue. However, if any linguistic or grammatical corrections are required, the cost will be covered by the author(s) of the text.

## 6. FOOTNOTES

Footnotes should be reduced as much as possible and avoided as much as possible. If necessary, they should be numbered consecutively in the body of the text, in Arabic numerals flown after the word indicated. If that word is followed by a punctuation mark, the numbers will be placed before the sign. Its format will be single-spaced, Times New Roman, size 10 and separated from the main text by a thin line.

## 7. CITATIONS

Preferably double or English quotation marks (“...” ) should be used. Short quotations (up to 20 words) will appear within the text, between double quotes (“...”), never in italics. Where internal distinctions are necessary in a citation, single quotation marks (‘...’) shall be used. If necessary, a space should be added between the single and double quotes (‘...’ ”).

In the text, the style APA (American Psychological Association), 7th edition (<https://apastyle.apa.org/>) will be used. For citations in the body of the text, enter the summary quotation in parentheses with the author's surname(s), followed by the year of publication. When the citation is also literal, the page number or specific location of the phrase(s) is included in the original text. Some cases are briefly detailed below, with practical examples.

### 7.1. Citation in the text of a publication with only one author

When the author's surname(s) forms part of the narrative, only the year of publication of the article in brackets is included: (...) according to Alberdi (2018), to dynamize local initiatives of agro-ecological promotion...

When the surname(s) and date of publication are not part of the narrative of the text, both elements, separated by a comma, are included in parentheses: (...) in a study on organic farming and proximity... (Alberdi, 2018).

When the date and the surname(s) are part of the prayer they do not have parentheses: (...) in the year 2018, Alberdi studied the local initiatives of agro-ecological promotion...

Where reference is made to more than one work by the same author and year, the lower case letters after the date shall be used to distinguish them: (Alberdi, 2011a); (Alberdi, 2011b).

### 7.2. Citation in the text of a publication with more than one author

Citation in the text of a publication with two authors: both authors are always cited each time the reference occurs in the text joined by "and" or "&":

(...) in a recent work on depopulation in Galicia (Pazo and Moragon, 2018), it proposes...

Pazo & Moragon (2018) speak of ageing and depopulation as generalised events...

In 2018, Pazo and Moragon point to depopulation as one of the most important socio-economic problems for Galicia...

Citation in the text of a publication with three or more authors: the surname(s) of the first author is cited followed by "et al." and the year of publication from the first time it appears in the text:

Aldrey Vázquez et al. (2008) inciden en las variables demográficas...

Bla, bla, bla (Aguilar et al., 2014). Bla, bla, bla...

If two or more publications are cited by different authors in the same reference, the surnames and respective years of publication are written separated by a semicolon within the same parenthesis, in the order in which they appear in the "references" section: (...) in several researches (Bock & Shucksmith, 2012a, 2012b; Camarero, 2015) concluded that...

In those cases, citations must follow the order of antiquity.

### 7.3. Textual quotations

#### 7.3.1. Short textual citation

If it contains less than **40 words**, it is incorporated into the text in quotation marks, without italics, and at the end of the quotation the author's surname(s), year and the page(s) in parentheses where the quotation is located are included. If the author and year are quoted in the sentence that introduces the quotation, at the end of the quotation only the number or interval of pages in parentheses is included:

*Option 1:* (...) “En Castilla la Vieja o Aragón son ya muchos los pueblos de varios cientos de habitantes que están vacíos de todo” (Beiras, 1969, p. 179).

*Option 2:* According to Beiras (1969) “En Castilla la Vieja o Aragón son ya muchos los pueblos de varios cientos de habitantes que están vacíos de todo” (p. 179).

#### 7.3.2. Long textual citation

If it occupies **more than 40 words**, it is placed in a separate paragraph, indented on the left, without quotation marks, without italics, and without first line indentation, and after the period and end, the author, year, and page number are cited in parentheses. As with short textual quotations, if the author and year are cited in the sentence that introduces the quotation, at the end of the quotation only the page number is included in parentheses.

When citing a paper prepared by an agency or entity the first time it is cited, the full name must be included. In the following quotes we can include the abbreviated name.

*Example 1st citation:* (Federación Española de Municipios y Provincias [FEMP], 2016, p. 31).

*Example of subsequent citations:* (FEMP, 2016, p. 34).

A part of the quoted text cannot be omitted without being indicated; it must always be indicated with suspension points in parentheses (...). And any comments inserted must appear in square brackets [ ]: (...) “Sin embargo, el capital social de cohesión tiene su mejor campo de cultivo en grupos en los que sus miembros comparte características y puntos de vista comunes (...) lo que les hace extremadamente vulnerables hacia el exterior [according to this author] cuando sus puntos de vista pueden no ser compartidos” (Buciega, 2013, p. 137).

## 8. TABLES

They must be inserted in the corresponding place in the document in Word format, with Arabic and correlative numeration, and with a short title in the upper part with Times New Roman letter, 12 normal points. They should be accompanied by the corresponding font at the foot of the same (Times New Roman, 10 normal points). Times New Roman font 10 points shall be used for the data in the table. The font shall be indicated by Times New Roman 10 points, normal.

The tables will never be inserted as an image, since they would stop counting the words included in it, which would avoid the real adjustment of the original to the present rules of edition. If, when reviewing the final document, it is found that tables have been inserted as images, the author(s) will be required to make the appropriate changes to comply with these rules, with the corresponding reduction of the written text that may be necessary.

## 9. FIGURES (PHOTOGRAPHS, GRAPHS, DIAGRAMS, MAPS, IMAGES, CHARTS, DIAGRAMS, ETC.)

They must be inserted in the corresponding place within the document and must be adjusted to the size of the page. They will be Arabic and correlative (Figure 1, Figure 2, etc.) indistinct for photos, graphs, diagrams, maps, etc. They will have a brief title Times New Roman font, 12 normal points and their fonts will be indicated with Times New Roman font 10 normal points.

It should be taken into account the size in which the figures are inserted, so that legibility is not compromised. It should be noted that the texts that may include the figure (legend, for example) must also be legible, being at least one size in the final reproduction equivalent to Times New Roman 10 points. The maps must be provided (as a general rule) with north, scale and legend. The title will NOT appear inside the figure, but above it.

Figures must be inserted into the manuscript with a minimum resolution of 300 DPI for later publication. They can be in black and white or colour. If, when reviewing the final document, it is found that the resolution is insufficient, the author(s) will be required to resend it with higher quality, thus postponing the final publication.

## 10. REFERENCES

As with citations, APA style, 7th edition (<https://apastyle.apa.org/>) will be used. Here are some recommendations.

The section will be titled “References”, will appear at the end of the article and will contain only the sources that support the research and that have been used for the preparation of the work. That is why each entry in the list of references must be cited in the text.

References must appear in alphabetical order of the author’s (or first author’s) surname and in lower case.

The publications of the same author are ordered chronologically, with the oldest one appearing first. First the references of the author will appear in solitary and in second place the publication with other authors. When several publications by the same author appear, the name is repeated for each entry.

If the documents have **DOI**, it must be included as part of the reference. This can be found at <http://www.crossref.org/guestquery/>. The complete DOI will be included, following the format recommended by **APA**, as in this example:

<https://doi.org/XX.XXXX/XXXXXXXXXX>

Navarro, F., Cejudo, E., y Maroto, J. C. (2014). Reflexiones en torno a la participación en el desarrollo rural: ¿reparto social o reforzamiento del poder? LEADER y PRODER en el sur de España. *EURE, Revista latinoamericana de estudios urbano regionales*, (121), 203-224. <http://dx.doi.org/10.4067/S0250-71612014000300010>

Always with “<https://doi.org>” and with an active hyperlink. Other formats will not be accepted.

It should be also included, as far as possible, the **URL** of document references available on the Internet, always indicating the date of consultation preceded by: “Retrieved from”:

Foronda, C., y Galindo, L. (2016). Espacios rurales y evaluación de políticas públicas: la transparencia 2.0 de los Grupos de Acción Local. En Á. R. Ruiz, M. A. Serrano, y J. Plaza (Eds.), *Treinta años de Política Agraria Común en España. Agricultura y multifuncionalidad en el contexto de la nueva ruralidad* (pp. 336-350). AGE. Retrieved from

<https://idus.us.es/xmlui/bitstream/handle/11441/73416/Libro%20Geografia%20V2.indd.pdf?sequence=1&isAllowed=y> (13/01/2020).

Singh, N. (2013). *Impact of MGNREGA on Migration and Asset Creation*. Report submitted to International Crops Research Institute for Semi-Arid Tropics, Andhra Pradesh, India. Retrieved from <http://vdsa.icrisat.ac.in/Include/Internrep/Report32.pdf> (21/12/2019).

Up to twenty authors may be included, separated by commas and including “&” or “y” (Spanish), before the last author. If the reference has **21 or more authors**, the first 20 authors are included, then three suspension points are inserted (...) and the name of the last author is added:

Miller, T. C., Brown, M. J., Wilson, G. L., Evans, B. B., Kelly, R. S., Turner, S. T., Lewis, F., Lee, L. H., Cox, G., Harris, H. L., Martin, P., Gonzalez, W. L., Hughes, W., Carter, D., Campbell, C., Baker, A. B., Flores, T., Gray, W. E., Green, G., ... Nelson, T. P. (2018). (...)

If the author is an entity, institution or group, the full name of the author will appear in the place where the surname(s) and initial of the author’s name(s) would occupy the reference: Ministerio de Educación, Política Social y Deporte (2009). *Los planes de inclusión social en las Comunidades Autónomas y en las Corporaciones Locales*. Secretaría General Técnica. Centro de Publicaciones. Ministerio de Educación, Política Social y Deporte.

Titles of journals or books are placed in italics; in the case of journals, the italics range from the title of the journal to the number of the volume.

References shall respect the following structure:

**Printed book:** García Sanz, B. (1997). *La sociedad rural ante el siglo XXI*. Ministerio de Agricultura, Pesca y Alimentación, Secretaria General Técnica.

**Book electronic version without DOI:** Gómez-Limón, J. A., & Reig, E. (2013). *La sostenibilidad de la agricultura española*. Cajamar Caja Rural. Retrieved from <http://www.publicacionescajamar.es/pdf/series-tematicas/sostenibilidad/la-sostenibilidad-de-la-agricultura.pdf> (10/09/2019).

*Electronic version **book** with DOI:* Westaway, J., Connolly, J., Collarbone, P., and Scrivener C. (1990). *Urban-Rural links*. Elsevier. <https://doi.org/10.1016/C2013-0-04421-0>.

***Book** with printed compiler, editor, director or coordinator(s):* Paniagua, A., Bryant, R., & Kizos, T. (Eds.). (2012). *The political ecology of depopulation: inequality, lanscape and people*. Zaragoza: Centro de Estudios sobre la Despoblación y Desarrollo de Áreas Rurales (CEDDAR).

*Printed **book chapter**:*

Milbourne, P. (2010). Scaling and spacing welfare reform: making sense of welfare in rural places. In P. Milbourne (Ed.), *Welfare reform in rural places. Comparative perspectives* (pp. 1-17). Emerald.

Bock, B., Kovacs, K., and Shucksmith, M. (2015). Changing social characteristics, patterns of inequality and exclusion. In A. K. Copus, and P. de Lima, P. (Eds.), *Territorial cohesion in rural Europe* (pp. 193-211). Routledge.

*Printed **journal article**:* Mathieu, N. (1997). Les enjeux de l'approche géographique de l'exclusion sociale. *Économie rurale*, (242), 21-27.

*Article from a digital magazine with DOI (without volume):* Lozano-Cabedo, C. (2012). El fomento de la integración laboral femenina en el medio rural. Evaluación del impacto de los talleres de empleo en la Sierra de Segura (Jaén). *AGER: Revista de Estudios sobre Despoblación y Desarrollo Rural (Journal of Depopulation and Rural Development Studies)*, (12), <https://doi.org/10.4422/ager.2011.04>

*Article from a digital magazine with DOI (with volume):* Camarero, L., y Sampedro, R. (2019). Despoblación y ruralidad transnacional. Crisis y arraigo rural en Castilla y León. *Economía agraria y recursos naturales*, 19(1), 59-82. <https://doi.org/10.7201/earn.2019.01.04>

*Article from a digital magazine without DOI:* Domingo, E. (2012). Requena y el proceso de formación de la frontera entre los Reinos de Valencia y Castilla. *Revista Oleana: Cuadernos de Cultura Comarcal*, (27), 5-34. Retrieved from [http://contenidos.requena.es/archivo/oleanas/Oleana27-2012/27\\_3REQUENAPROCESODEFORMACIONDELAFRONTERA VALENCIACA STILLA\\_EDomingo.pdf](http://contenidos.requena.es/archivo/oleanas/Oleana27-2012/27_3REQUENAPROCESODEFORMACIONDELAFRONTERA VALENCIACA STILLA_EDomingo.pdf) (03/5/2019).

*Online **newspaper** article:* Aznar, Y. (19th August 2010). Pueblo rico busca vecinos. *ABC*. Retrieved from <https://www.abc.es/20100819/sociedad/pueblo-rico-busca-vecinos-20100819.html>

***Thesis**:* García Palacios, E. (2018). *Gobernanza y dinámicas locales en los programas de desarrollo territorial e implementación del programa PESA en dos municipios del Estado de México* (Tesis doctoral). Universidad de Córdoba. Córdoba, Spain.

In the case of publications in the process of publication, indicate at the end of the reference the state “in press” or “in progress”, as appropriate.

## **11. FEE**

Papers received from September 1<sup>st</sup> (2019), which are finally accepted for publication, and which reflect public or private funding for their preparation, or derive from a funded research project, will be charged a fee of **125,00 €**. The sending of a paper will imply the acceptance of the fee, which must be paid prior to its online pre-publication (or “**preprint**”), this step prior to the final publication. Its management will be carried out exclusively by the administrative staff. The Editorial Committee would decide on possible exceptions.

*Last version: January 2020*