

AUTHORS' GUIDE

The total length of the article should be between **6.000 and 8.000 words** (including footnotes, tables, figures, abstracts and references). Research papers should demonstrate a clear advance in scientific knowledge.

They must clearly state and justify the problem or issues and the interest in studying them, followed by the clear formulation of one or more research questions, as working hypotheses (Section 1). On the basis of these hypotheses, and in the light of what is stated in national and international literature (Section 2), clear objectives and a suitable methodology must be established to achieve them (Section 3). The results should be presented in a clear and concise way (Section 4), without mixing them with the discussion (Section 5). This last section is especially important, since from the obtained result the research questions or hypotheses must be answered and interpreted in the light of national and international literature.

Consequently, it is very important for authors to bear in mind that in the research papers submitted to AGER, priority and special value is given to its interpretative rather than purely descriptive character. Finally, a series of conclusions should be drawn, which should allow authors to reflect what next steps would be taken in the research (Section 6).

1. TEXT

Together with the “[Authorship declaration](#)” (in PDF, available on the journal's website), the text of the article will be sent in a single document that includes tables and figures, references, abstracts and footnotes of figures in word processor (.doc / .docx / .odt / .rtf). You will differentiate a first page relating to the title and authorship, a second, which will include the data of the five potential reviewers, and the rest of the document (which will begin independently on the third page). So, you have to take into account that:

The first page must be included:

Title of the article (spanish and english). Concise, with a maximum of 20 words. Abbreviations should be avoided.

The name(s), address(es) and institution(s) to which the author(s) belong, and the highest academic rank attained by each author to date, indicating also the e-mail address to which the editorial board's reply must be sent. In addition to these data, it is highly recommended to attach the ORCID code of each author after their e-mail.

Acknowledgements and sources of funding (optional). The Acknowledgements section will recognize the work of institutions and non-authors for obtaining information, access to areas of study, review of the manuscript and similar tasks not directly related to the research. In case the work has received financial support, this should be mentioned and recognized through the contribution of the project code or corresponding help.

Conflicts of interest (if applicable). Potential conflicts of interest will be declared according to the regulations of the journal regarding this issue.

On page number two, authors may suggest up to five potential reviewers for her/his paper, following indications given in the main section of [Submit and Article](#) (number 3).

On page number three or, just in case, number two (if authors have not suggested potential reviewers), and actually the beginning of the main document, the following information will appear:

The main document should not contain any information that would allow the identification of the authors of the work. In the event that the author has previous contributions on the subject cited in the text and must be subsequently referenced, during the evaluation process they should be anonymized until the peer review process eventually passes. Therefore, only AUTHOR-1, AUTHOR-2, etc., will be placed. Non-anonymized articles will be rejected. Likewise, any metadata that may allow the identification of an author should be removed from the properties of the document.

The general format will have an A4 page size (3 cm in all margins), simple spacing, full justification and Times New Roman font, 12 points size, except for the title of the article (14 points) and footnotes, tables or figures (10 points). Paragraphs will not bleed and the separation between them shall be one space. Headings must be numerical (example: 2, 2.1., 2.1.1.). The editors are responsible for page numbering.

The title indicated on the first page will be presented again, with the same characteristics: concise, with a maximum of 20 words, avoiding abbreviations. The title should be written in capital letters. The title of the work will be presented in Spanish/English or English/Spanish; a line containing the **key words** of the text in Spanish/English or English/Spanish (from 3 to 5) (these should not appear in the title of the text); an **abstract** of the same in Spanish/English or English/Spanish, which should have a maximum of 200 words (research objective, methodology, main results and conclusion). Tables and figures should not exceed 20% of the number of pages of the document.

All epigraphs shall be ranked without bleeding and in accordance with the following guidelines: Arabic numerals in capital letters and bold (12 points) [**1. CAPITAL LETTERS**] Tables and figures should be inserted into the document and placed at the top of the corresponding page.

2. NOTES

Footnotes should be reduced as much as possible and avoided as much as possible. If necessary, they should be numbered consecutively in the body of the text, in Arabic numerals flown after the word indicated. If that word is followed by a punctuation mark, the numbers will be placed before the sign. Its format will be single-spaced, Times New Roman, size 10 and separated from the main text by a thin line.

3. APPOINTMENTS

Preferably double or English quotation marks (“...”) should be used. Short quotations (up to 20 words) will appear within the text, between double quotes (“...”), never in italics. Where internal distinctions are necessary in a citation, single quotation marks (‘...’) shall be used. If necessary, a space should be added between the single and double quotes (‘...’ ”).

In the text, the style APA (American Psychological Association), sixth edition (<http://www.apastyle.org/>) will be used. For citations in the body of the text, enter the summary quotation in parentheses with the author's surname(s), followed by the year of publication. When the citation is also literal, the page number or specific location of the phrase(s) is included in the original text. Some cases are briefly detailed below, with practical examples.

3.1. Citation in the text of a work with only one author

When the author's surname(s) forms part of the narrative, only the year of publication of the article in brackets is included: (...) according to Alberdi (2018), to dynamize local initiatives of agro-ecological promotion...

When the surname(s) and date of publication are not part of the narrative of the text, both elements, separated by a comma, are included in parentheses: (...) in a study on organic farming and proximity... (Alberdi, 2018)

When the date and the surname(s) are part of the prayer they do not have parentheses: (...) in the year 2018, Alberdi studied the local initiatives of agro-ecological promotion...

Where reference is made to more than one work by the same author and year, the lower case letters after the date shall be used to distinguish them: (Alberdi, 2011a); (Alberdi, 2011b).

3.2. Citation in the text of a work with more than one author

Citation in the text of a work with two authors: both authors are always cited each time the reference occurs in the text joined by "and" or "&": (...) in a recent work on depopulation in Galicia (Pazo and Moragon, 2018), it proposes... Pazo and Moragon (2018) speak of ageing and depopulation as generalised events... In 2018, Pazo and Moragon point to depopulation as one of the most important socio-economic problems for Galicia...

Citation in the text of a work with three to five authors: all authors are cited the first time the reference occurs in the text. In subsequent citations, the surname(s) of the first author, followed by "et al." and the year of publication. *First citation:* Aldrey Vázquez, Lois González and Sanromán (2008) demonstrate how the subject of depopulation in Galicia... *Next citation:* Aldrey Vázquez et al. (2008) focus on demographic variables...

Citation in the text of a work with six or more authors: the surname(s) of the first author is cited followed by "et al." and the year of publication from the first time it appears in the text: (Aguilar et al., 2014).

If two or more works are cited by different authors in the same reference, the surnames and respective years of publication are written separated by a semicolon within the same parenthesis, in the order in which they appear in the "references" section: (...) in several researches (Bock and Shucksmith, 2012a, 2012b; Camarero, 2015) concluded that...

In those cases, citations must follow the order of antiquity.

3.3. Textual quotations

3.3.1. Short textual citation

If it contains less than 40 words, it is incorporated into the text in quotation marks, without italics, and at the end of the quotation the author's surname(s), year and the page(s) in parentheses where the quotation is located are included. If the author and year are quoted in the sentence that introduces the quotation, at the end of the quotation only the number or interval of pages in parentheses is included: (...) “En Castilla la Vieja o Aragón son ya muchos los pueblos de varios cientos de habitantes que están vacíos de todo” (Beiras, 1969, p. 179). According to Beiras (1969) “En Castilla la Vieja o Aragón son ya muchos los pueblos de varios cientos de habitantes que están vacíos de todo” (p. 179).

3.3.2. Long textual citation

If it occupies more than 40 words, it is placed in a separate paragraph, indented on the left, without quotation marks, without italics, and without first line indentation, and after the period and end, the author, year, and page number are cited in parentheses. As with short textual quotations, if the author and year are cited in the sentence that introduces the quotation, at the end of the quotation only the page number is included in parentheses.

When citing a paper prepared by an agency or entity the first time it is cited, the full name must be included. In the following quotes we can include the abbreviated name.

Example 1st citation: (Federación Española de Municipios y Provincias [FEMP], 2016).

Example of subsequent citations: (FEMP, 2016).

A part of the quoted text cannot be omitted without being indicated; it must always be indicated with suspension points in parentheses (...). And any comments inserted must appear in square brackets []: (...) “Sin embargo, el capital social de cohesión tiene su mejor campo de cultivo en grupos en los que sus miembros comparte características y puntos de vista comunes (...) lo que les hace extremadamente vulnerables hacia el exterior [according to this author] cuando sus puntos de vista pueden no ser compartidos” (Buciega, 2013, p. 137).

4. TABLES

They must be inserted in the corresponding place in the document in Word format, with Arabic and correlative numeration, and with a short title in the upper part with Times New Roman letter, 12 normal points. They should be accompanied by the corresponding font at the foot of the same (Times New Roman, 10 normal points). Times New Roman font 10 points shall be used for the data in the table. The font shall be indicated by Times New Roman 10 points, normal.

The tables will never be inserted as an image, since they would stop counting the words included in it, which would avoid the real adjustment of the original to the present rules of edition. If, when reviewing the final document, it is found that tables have been inserted as images, the author(s) will be required to make the appropriate changes to comply with these rules, with the corresponding reduction of the written text that may be necessary.

5. FIGURES (PHOTOGRAPHS, GRAPHS, DIAGRAMS, MAPS, IMAGES, CHARTS, DIAGRAMS, ETC.)

They must be inserted in the corresponding place within the document and must be adjusted to the size of the page. They will be Arabic and correlative (Figure 1, Figure 2, etc.) indistinct for photos, graphs, diagrams, maps, etc. They will have a brief title Times New Roman font, 12 normal points and their fonts will be indicated with Times New Roman font 10 normal points.

You must take into account the size in which the figures are inserted, so that legibility is not compromised. It should be noted that the texts that may include the figure (legend, for example) must also be legible, being at least one size in the final reproduction equivalent to Times New Roman 10 points. The maps must be provided (as a general rule) with north, scale and legend. The title will NOT appear inside the figure, but above it.

Figures must be inserted into the manuscript with a minimum resolution of 300 DPI for later publication. They can be in black and white or colour. If, when reviewing the final document, it is found that the resolution is insufficient, the author(s) will be required to resend it with higher quality, thus postponing the final publication.

6. REFERENCES

As with appointments, APA style, sixth edition (<http://www.apastyle.org/>) will be used. Here are some recommendations.

The section will be titled “References”, will appear at the end of the article and will contain only the sources that support the research and that have been used for the preparation of the work. That is why each entry in the list of references must be cited in the text.

References must appear in alphabetical order of the author’s (or first author’s) surname and in lower case.

The works of the same author are ordered chronologically, with the oldest works appearing first. First the references of the author will appear in solitary and in second place the works with other authors. When several works by the same author appear, the name is repeated for each entry.

If the documents have DOI, it must be included as part of the reference. This can be found at <http://www.crossref.org/guestquery/>. The complete DOI will be included, following the format recommended by [APA](#), as in this example: <https://doi.org/XX.XXXX/XXXXXXXXXXXX> Always with “https://doi.org” and with an active hyperlink. Other formats will not be accepted.

Also included, as far as possible, the URLs of document references available on the Internet, always indicating the date of consultation.

Up to seven authors may be included, separated by commas and including “&” or “y” if spanish, before the last author. If the reference has 8 or more authors, the first 6 authors are included, then three suspension points are inserted (...) and the name of the last author is added:

Example up to 7 authors: Bock, B., Kovacs, K. and Shucksmith, M. (2015). Changing social characteristics, patterns of inequality and exclusion. In Copus, A. K. and De Lima, P. (Eds.) *Territorial cohesion in rural Europe*, (pp. 193-211). Abingdon: Routledge.

Example 8 or more authors: Aguilar, M., Alfama, E., Arriba, A., Carrasco, C., Casado, D., Casas, F., ... Montserrat, J. (2014). Estado de bienestar en España: transformaciones y tendencias de cambio en el marco de la Unión Europea. In Fundación FOESSA (Ed.). *VII Informe sobre exclusión y desarrollo social en España 2014*, (pp. 300-393). Madrid: Fundación FOESSA and Cáritas Española Editores.

Titles of journals or books are placed in italics; in the case of journals, the italics range from the title of the journal to the number of the volume.

If the author is an entity, institution or group, the full name of the author will appear in the place where the surname(s) and initial of the author's name(s) would occupy the reference: Ministerio de Educación, Política Social y Deporte (2009). *Los planes de inclusión social en las Comunidades Autónomas y en las Corporaciones Locales*. Madrid: Secretaría General Técnica. Centro de Publicaciones. Ministerio de Educación, Política Social y Deporte.

References shall respect the following structure:

Printed book: García Sanz, B. (1997). *La sociedad rural ante el siglo XXI*. Madrid: Ministerio de Agricultura, Pesca y Alimentación, Secretaria General Técnica.

Book electronic version without DOI: Gómez-Limón, J.A. and Reig, E. (2013). *La sostenibilidad de la agricultura española*. El Ejido (Almería): Cajamar Caja Rural. Recovered from <http://www.publicacionescajamar.es/pdf/series-tematicas/sostenibilidad/la-sostenibilidad-de-la-agricultura.pdf>

Electronic version book with DOI: Westaway, J., Connolly, J., Collarbone, P. and Scrivener C. (1990). *Urban-Rural links*. Butterworth-Heinemann: Elsevier. <https://doi.org/10.1016/C2013-0-04421-0>.

Book with printed compiler, editor, director or coordinator(s): Paniagua, A., Bryant, R. and Kizos, T. (Eds.). (2012). *The political ecology of depopulation: inequality, lanscape and people*. Zaragoza: Centro de Estudios sobre la Despoblación y Desarrollo de Áreas Rurales (CEDDAR).

Printed book chapter: Milbourne, P. (2010). Scaling and spacing welfare reform: making sense of welfare in rural places. In Milbourne, P. (Ed.), *Welfare reform in rural places. Comparative perspectives* (pp. 1-17). Bingley: Emerald.

Printed journal article: Mathieu, N. (1997). Les enjeux de l'approche géographique de l'exclusion sociale. *Économie rurale*, (242), 21-27.

Article from a digital magazine with DOI: Lozano-Cabedo, C. (2012). El fomento de la integración laboral femenina en el medio rural. Evaluación del impacto de los talleres de empleo en la Sierra de Segura (Jaén). *AGER: Revista de Estudios sobre Despoblación y Desarrollo Rural (Journal of Depopulation and Rural Development Studies)*, (12), 117-147. [10.4422/ager.2011.04](https://doi.org/10.4422/ager.2011.04)

Article from a digital magazine without DOI: Domingo, E. (2012). Requena y el proceso de formación de la frontera entre los Reinos de Valencia y Castilla. *Revista Oleana: Cuadernos de Cultura Comarcal*, (27), 5-34. Recovered from http://contenidos.requena.es/archivo/oleanas/Oleana27-2012/27_3REQUENAPROCESODEFORMACIONDELAFRONTERA VALENCIACA STILLA_EDomingo.pdf

Online newspaper article: Aznar, Y. (19th August 2010). Pueblo rico busca vecinos. *ABC*. Recovered from <https://www.abc.es/20100819/sociedad/pueblo-rico-busca-vecinos-20100819.html>

Thesis: García Palacios, E (2018). *Gobernanza y dinámicas locales en los programas en los programas de desarrollo territorial e implementación del programa PESA en dos municipios del Estado de México* (Tesis doctoral). Universidad de Córdoba. Córdoba, Spain.

In the case of works in the process of publication, indicate at the end of the reference the state “in press” or “in progress”, as appropriate.